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22 AUG 1956

MEMORANDUM FOR: Deputy Director (Support)

THROUGH: Chief, Management Staff

SUBJECT: Change in Ceiling Authorization - Office of Communications

REFERENCE: Memo for C/Commo Admin Staff from C/Commo Supplemental Programs Division, dtd 15 Jun 56, subject: Request for Recruitment of Naval Personnel (attached).

1. This memorandum submits a recommendation for approval of the Deputy Director (Support). Such recommendation is contained in paragraph 4.

2. This matter was discussed with Mr. Lloyd by [REDACTED] in a telephone conversation on 10 August 1956 and action has been initiated to procure the required personnel. However, it is necessary that formal action be taken to approve the increase of two in the military authorization for the Office of Communications.

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3. The Agency authorization for naval personnel can accommodate this authorization. As noted in paragraph 2 of the referenced memorandum, two civilian positions will be reserved which will maintain the combined civilian-military authorization to the Office of Communications.

4. It is accordingly recommended that the military authorization for the Office of Communications be increased by two, and the civilian ceiling be decreased by two with the understanding that the civilian ceiling will be restored upon release of the two military positions.

15/ JLT
for Harrison G. Reynolds
Director of Personnel

Attachment

The recommendation in paragraph 4 is approved.

AUG 22 1956

(signed) H. Gates Lloyd
Acting Deputy Director (Support)

Date

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